DROP OFF/PICK UP ZONE
The drop off/pick up zone is in Norfolk Street (marked green on the map). Council signs designate this as a passenger loading zone from 8-9am and 2.30-3.30pm.

In the mornings: children are supervised in the Shed from 8.15, so please do not drop off before this.

In the afternoons: children are supervised at the Norfolk Street gate from 3-3.30pm.

When dropping off and picking up, please:
- use the designated zone
- observe the 40km speed limit
- be aware of cars and pedestrians going in and out of the Norfolk Street Children’s Centre
- queue in order, with your hazard lights on
- display your family name sign on your dashboard when picking up
- load or unload children from the top four spaces in the zone
- stand no more than two minutes at the top of the zone (go around the block if children are not ready)
- indicate when moving out of the zone.

Help keep this area safe:
- don’t park and leave your car
- don’t push into the queue
- don’t double park
- don’t perform U-turns in Norfolk Street
- don’t allow children to use the boot – cars can easily roll backwards
- don’t use your mobile phone
- don’t impede driveways, crossings or areas marked with a yellow line.

Tip for picking up:
- the pick-up zone flows more easily after 3.15, so consider delaying your arrival until then
- make sure your children know ‘Plan B’ if you haven’t arrived to collect them by 3.20pm. No matter where they usually wait, they should move to the Norfolk Street gate and a teacher will then take them to the School Office.
Please help us keep the roads and footpaths around our school safe for everyone by following the guidelines in this brochure.

**PARKING AROUND THE SCHOOL**
There are many places to park safely around our School. When parking:

- never park or stop next to yellow lines
- observe all signs and parking limits (10 minutes at the top of Norfolk Street)
- don’t pick up or drop off in a driveway, especially:
  - the Church driveway in Cavendish Road
  - the School driveway in Norfolk Street
- consider all neighbours and do not impede driveways

**Voluntary no-go zones**
Between 8-8.45 am or 2.30-3.30pm, don’t drive into or park in Keera Street or the lower section of The Crescent near the School Oval entrance. These are busy entrances to the School, with heavy pedestrian use. Both are dead-end streets with nowhere safe to turn around, especially when so many children are present.

Parking in these streets is not illegal, but at peak times of the day it is not safe.

**Pedestrians**
- Use School crossings on Norfolk Street and Cavendish Road.
- Avoid entering the school through the Norfolk Street driveway.
- Take care in crossing driveways, especially the driveways for the Church, the School, and the Norfolk Street Children’s Centre.

*Always choose safety over convenience*