



22 February 2018

## 2018 Action Plan

### Improvement Goals

- 1: Implement a focus on RE planning to improve classroom teaching of religious education and ensure 2.5 hours teaching of RE in each class.

- Associated objective

Strengthen capacity to lead, engage and teach with a re-contextualised Catholic world-view within the school community.

Associated strategies

-Improve classroom teaching of religious education through effective teaching practice, including the monitoring of student progress and enhancing teacher knowledge of the Catholic story.

Success markers

Establishment of effective unit plans across all year levels Interaction with Mt Carmel RE website created by APRE SRS reporting data

Capability building required

APRE to support teachers in each year level through 4 week collaborative planning cycle

Activities

Description	Completion	Staff involved
Planning collaboratively	Term 4	All teachers of RE
Walk & Talk	Term 4	Admin & RE teachers

- 2: Grow engagement, progress and achievement in reading

- Associated strategies

-Mt Carmel's critical challenge in 2018 is to grow engagement, progress and achievement of each student across the school in literacy, with a particular focus on P-3 Reading and P-6 Writing in alignment with BCE targets.

-Accelerate literacy learning through: intensive targeted support to identified students. (Primary Learning Leader direction, School Officer intensive support programs, data analysis).

-Achieve maximum learning potential of each child by promoting parent engagement and home / school communication.

Success markers

SLK/CAP PM Benchmarks Probe PAT-R

Capability building required

PLL, STIE + Support teachers to support learners Explicit teaching of Reading Comprehension strategies incorporating gradual release model Effective & Expected practices 4 week collaborative planning cycles

Activities

Description	Completion	Staff involved
Use of Data	Term 4	All teaching staff
Review & Response meetings	Term 4	All teaching & Admin staff
Resourcing to support reading achievement - WUSHKA, guided reading texts ,etc	Term 4	All Teaching staff

- 3: Grow engagement, progress and achievement in writing from P-6

- Associated objective

Grow engagement, progress, achievement and wellbeing for each student

## Associated strategies

-Mt Carmel's critical challenge in 2018 is to grow engagement, progress and achievement of each student across the school in literacy, with a particular focus on P-3 Reading and P-6 Writing in alignment with BCE targets.

-Accelerate literacy learning through: intensive targeted support to identified students. (Primary Learning Leader direction, School Officer intensive support programs, data analysis).

-Enable students to use the "language of learning" to identify their own progress and set future learning goals to become self-directed learners. (MTC-PB Learning Strategies, Learning Intentions and Success Criteria, Learning progressions).

## Success markers

Writing Analysis Tool data against BCE achievement goals and identified school targets.  
SRS data NAPLAN Staff ISmart goals

## Capability building required

Build Teacher capabilities through Professional development focussing on 7 steps to writing 4 week Collaborative Planning cycles Explicit teaching of writing through effective and expected practices and gradual release model.

## Activities

<b>Description</b>	<b>Completion</b>	<b>Staff involved</b>
PD 7 steps to Writing	Term 4	Teaching and Admin
Review & Response	Term 4	Teaching and Admin
Walks & Talks	Term 4	Teaching and Admin
Collaboration around effective teaching strategies through mentoring process incorporating 4 C's	Term 4	Teaching and Admin
Collaborative planning	Term 4	PLL & Teaching staff
Termly moderation writing analysis and recording of data	Term 4	PLL & Teaching staff
Working Walls demonstrating success in learning	Term 4	Teaching staff

- 4: Enhance communication by improving engagement with Parent Portal, BCE Connect, Website & Newsletter

- Associated objective

Build sustainability through people and capability. Ensure stewardship of resources with transparency, accountability and compliance

Associated strategies

Ensure all members of the school and parish community are well informed through a variety of effective communication channels. Review the use of Website, Parent Portal, BCE Connect and Newsletter to enhance communication.

Success markers

Enhanced use of Parent Portal

Capability building required

Staff PD in use of portal Build parent capacity in use of Portal

Activities

Description	Completion	Staff involved
Staff PD in use of Portal	Term 1	BCE , Admin, & Teachers
Review of Portal and website content	Term 4	APA , Admin support staff
Develop 'How to guide' for Parent Portal	Term 2	APA
Introduce expectation for teaching staff to use Year level blogs to share information with parents via portal	Term 2	APA + PLL + teaching staff
General info on Portal to be regularly upgraded	Term 4	APA + Admin support staff

Description	Completion	Staff involved
Develop parent support links to assist with a range of school related activities	Term 4	APA + Admin team + Admin Support staff

- 5: Implement building program to cater for growing expansion of school population in line with master planning

- Associated objective

Build sustainability through people and capability. Ensure stewardship of resources with transparency, accountability and compliance

Associated strategies

Provide infrastructure to support the growing population of the school.

Success markers

Completion of building program in line with budget predictions and school means

Capability building required

Support of BCE Building team & Support accountants

Activities

Description	Completion	Staff involved
Establishment of Building plan	Term 1	Admin, BCE Build Team, Architect Macksey Rush
Budgeting to ensure school working within means	Term 1	Principal + BCE Support Account Team
Building Program from Tender to completion	Term 4	Admin, BCE Build Team, Architect, Successful Building tender.

- 6: Implement a school reporting system via SRS that provides parents with an honest, detailed and compassionate summary of student achievement that respects the dignity of all.

- Associated objective

Grow engagement, progress, achievement and wellbeing for each student

Associated strategies

-Enable students to use the “language of learning” to identify their own progress and set future learning goals to become self-directed learners. (MTC-PB Learning Strategies, Learning Intentions and Success Criteria, Learning progressions).

-Achieve maximum learning potential of each child by promoting parent engagement and home / school communication.

Success markers

SRS Report featuring a reviewed reporting scale that positively supports each students learning

Capability building required

PD for staff in use of reporting scale. Transfer of consistent language from SRS reporting scale to criteria sheets.

Activities

Description	Completion	Staff involved
Review reporting scale with BCE Curriculum officers	Term 1	Admin + BCE support staff + SRS support team
Establish new P-6 Report Card template for Mt Carmel	Term 2	APA + Admin support staff
Teachers incorporate new language into Parent Teacher interviews	Term 1	Admin + Teaching staff

<b>Description</b>	<b>Completion</b>	<b>Staff involved</b>
Completion of reports via SRS	Term 2	Teaching staff

- **7: Establish Virtual Data wall to support teaching and learning**

- Associated objective

Grow engagement, progress, achievement and wellbeing for each student

Associated strategies

-Accelerate literacy learning through: intensive targeted support to identified students. (Primary Learning Leader direction, School Officer intensive support programs, data analysis).

-Enable students to use the “language of learning” to identify their own progress and set future learning goals to become self-directed learners. (MTC-PB Learning Strategies, Learning Intentions and Success Criteria, Learning progressions).

Success markers

Implementation of virtual data wall

Capability building required

PD for teachers to understand and manipulate recorded data

Activities

<b>Description</b>	<b>Completion</b>	<b>Staff involved</b>
Establish Excel template	Term 1	Admin team
Update to include current student data	Term 2	APA, PLL
PD staff for VDW use	Term 2	Admin Teaching
Ongoing update of data	Term 1	All teaching staff

<b>Description</b>	<b>Completion</b>	<b>Staff involved</b>
Expansion of VDW for potential use with Numeracy	Term 4	APA , PLL + Admin Team

Regards



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