OUR LADY OF MT CARMEL PRIMARY SCHOOL
By Prayer and Action we Follow Christ

MINUTES OF PARENTS AND FRIENDS ASSOCIATION JOINT MEETING
WITH SCHOOL BOARD
11 OCTOBER 2011

Meeting Opened: 7.40pm

Present: 24 people attended including Margo Dixon, Emma Box, Laura Palmer, Simone Holmes, Lucy Berridge, Paula Lammey members of the School Board, teachers and parents.

Apologies: Glenn Pereira, Kate Thurecht, Angela Ransom

Welcome, Prayer and Outline of Meeting Agenda

Laura Palmer outlined and explained the purpose of the joint meeting. The purpose being to formulate recommendations for the next three to five years for teaching and learning resource development and project development, thereby supporting the school, staff and students (see attached Meeting Agenda – Annexure A).

Margo outlined the financial position of the school, focusing on loan repayments from 2011 to 2017 (see attachment labelled ‘School Building Fund Distribution – Annexure B’). In particular she noted that by 2014 loan repayments would have reduced substantially freeing up significant funds for future projects.

Prioritising Planning Recommendations

By way of introduction, Margo briefly discussed Masterplan outcomes highlighting much needed Teaching and Learning Resources and Projects listed in attached ‘Annexure C – Planning Recommendations’. The meeting then broke into five groups to discuss the Planning Recommendations and assign a Priority Rating from 1 to 3.

- Priority rating 1 – for the beginning of the the 2012 year
- Priority rating 2 – during 2012 – 2013
- Priority rating 3 – during the 3 to 5 year timeframe

The estimated cost of each project was provided for consideration.

Paula Lammey briefly reviewed and discussed each group’s outcomes. She noted that assignment of priorities was fairly consistent amongst all groups. The Masterplanning Committee will collate these outcomes and prepare a report. This report will be distributed to the School Board, Principal and School Staff and will be presented at the next P&F meeting in November.
It was unanimously agreed that teaching and reading resources required for implementation of the Australian National Curriculum were urgently required for Year 1 and Year 2 and the early years literacy program.

A resolution was put forward that $15,000 be provided by the P&F for the immediate purchase of Teaching and Reading Resources required for implementation of the Australian National Curriculum in years 1 & 2 and early years literacy program. This motion was moved by Lucy Berridge and seconded by Jenny Kemp. Vote taken, motion upheld unanimously.

Paula noted that this planning process is ongoing and dynamic and that there is still plenty of opportunity for discussion and input.

Meeting closed: 8:50pm

Next P&F Meeting: Tuesday 8 November 2011.
Venue: Resource Centre